

The Town of
Star Valley Ranch, Wyoming

TOWN MEETING MINUTES

FINAL

July 11, 2018

6:00 pm

Present: Kathleen Buyers, Mayor
Martin Occhi, Councilman (via phone)
Susan Abrams, Councilman
John Lynch, Councilman

Call to Order, Roll Call of Councilmen, and Statement of Quorum: The one hundred Fifty-third regular monthly meeting of the Town of Star Valley Ranch Town Council was held July 11, 2018, at 781 Vista East. Mayor Buyers called the meeting to order at 6:00 PM, stating a quorum, with Councilmen Sue Abrams and John Lynch in attendance and Councilman Occhi in attendance by phone. Administrator Evan Byrd and Town Clerk Ryckie Clifton were also in attendance.

Pledge of Allegiance:

Special Guest: Mayor Buyers welcomed Lance Oviatt, P&Z members Lee Hansen, Ed Koontz, Don Baillie, Water Board member Boyd Siddoway, NRB Members Ed and Carolyn Koch, David Kennington of Sunrise Engineering and Sarah Hale of Star Valley Independent.

Adopt the Agenda:

Councilman Lynch moved to approve the agenda as written. Councilman Occhi seconded the motion. Motion carried unanimously.

Adopt the Consent Agenda:

Councilman Lynch moved to approve the consent agenda as written. Councilman Occhi seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- A. Approve Minutes for June 12th Council Meeting
- B. Correspondence Listing
- C. Accounts Payable (\$176,504.21) and Payroll Disbursements (\$57,752.64)
- D. Activities Participated In (not included in other reports)
 1. WAM Summer Conference, June 13-15, 2018 - Pinedale
 2. Mountain Estate Annexation Public Hearing, June 18, 2018 – 171 Vista Dr.
 3. SLIB MRG Meeting for WIP-2019, June 20-21, 2018 - Cheyenne
- E. Safety
 1. Special Municipal Officer Report
 2. Municipal Court Report
 3. Sheriff's Office Report
- F. Financial Reports
 1. Town Clerk's Reconciliation Report
 2. Water Billing Collections Report

G. Board Reports

- 1. Natural Resource Board Report**
- 2. Planning and Zoning Report**

Copies of the latest Town Council Meetings as well as archived agendas, minutes from all previous Town Meetings and other public hearings can be found at the Town Hall during regular business hours or on the Town's website:

www.starvalleyranchwy.org.

Correspondence: The Town has all correspondence on file and if anyone would like to review the correspondence, please contact the Town Clerk.

This month's correspondence:

June 9th through July 5th

- **Economic Summary Report – First Quarter 2018**
- **Wyoming Census Liquor Report**
- **SVRA – Newsletter June 15, 2018**
- **Thayne Senior Center Newsletter – July 2018**
- **Annexation letter from Jeannine Edwards – June 2018**
- **Annexation letter from Carrie Delorme- June 2018**
- **Letter from citizen Perkins concerning speeding and dust on roadways**
- **Letter from citizen Parmater concerning urinating on private property**
- **Economic Analysis for June 21, 2018**
- **Bridger Teton National Forest Environmental Assessment and Bypass route through landslide.**
- **SVRA – Newsletter June 22, 2018**
- **SVRA – 2018 Annual Election Results**
- **Letter from citizen Menger concerning annexation**

Mayor Buyers introduced Candidates for the upcoming elections. Ed Koch and Kathleen Buyers are running for Mayor. John Lynch, Bob Horton, Bob Hayes, Don Baillie, and Lee Hansen are running for the two open seats on the Council. The Primary Election is August. 21, 2018 and the General Election is November 6, 2018.

Councilman Lynch moved to approve the 3rd reading of Ordinance 2018-07, Title 4 Water; Chapter 6 Liquid Assets Management as written. Councilman Occhi seconded the motion. Motion carried unanimously.

Councilman Occhi moved to approve the 3rd reading of Ordinance 2018-08, Title 4 Water, chapter 1 & 10 as written. Councilman Lynch seconded the motion. Motion carried unanimously.

Councilman Lynch moved to postpone the 3rd Reading of Ordinance 2018-09, Title 6 Buildings, Chapter 1 Buildings, Commercial Permit costs as written until the following Town Council Meeting. Councilman Occhi rescinded the motion to postpone until the next meeting.

Councilman Lynch moved to approve the 2nd reading of Ordinance 2018-10, Title 14 Land Development; Chapter 1 Annexation Requirements as written. Councilman Occhi seconded the motion. Motion carried unanimously.

Councilman Lynch rescinded the motion as written and postponed the 1st reading of Ordinance 2018-11, Title 14 Land Development; Chapter 2 Subdivision Requirements until the next Town Council Meeting. Councilman Occhi seconded to rescind the motion and postponement.

Councilman Abrams thanked the P&Z board members and council for working diligently and providing the correct research necessary to put into Ordinance 2018-11, Title 14 Land Development and Subdivision requirements.

Councilman Lynch moved to approve Resolution 18-07-11-001, Transfer of Water Reserves as read. Councilman Occhi seconded the Motion. Motion carried unanimously

Councilman Lynch moved to approve WIP-2019, Funding Appropriation changes as written. Councilman Occhi seconded the Motion. Motion carried unanimously.

Mayor Buyers explained the reasoning for the 1 year Annexation moratorium; how it will help the Town put into Ordinance the best possible solutions and requirements for any future Annexation applications.

Councilman Lynch moved to approve Resolution 18-07-11-002, Annexation Application Moratorium effective immediately this 11th day of July 2018 until 1 year from said date; July 11th 2019 as amended. Councilman Occhi seconded the motion. Motion carried unanimously

Councilman Abrams moved to deny Mountain Estate (Bucket List, LLC/HAMA, LLC) application for Annexation into the Town of Star Valley Ranch as read. Councilman Lynch seconded the motion to deny. Motion carried unanimously.

Councilman Lynch moved to approve the authorization of Town Clerk Ryckie Clifton to send and receive Town information, electronic payroll files, as well as any transfer requests issued by the Town Council, to and from the Bank of Star Valley and the Bank of Alpine, effective immediately as read. Councilman Occhi seconded the motion. Motion carried unanimously.

Councilman Lynch moved to approve the Mayors appointment of Ryckie Clifton as the Towns Municipal Court Clerk effective immediately, as read. Councilman Occhi seconded the motion. Motion carried unanimously.

Administrator Byrd presented the Budget Report.

Town Clerk Clifton presented the Town Clerk's Cash Report. Funds were balanced to the penny.

Administrator Byrd presented information to the citizens on the Chip Seal project pre-bid meeting held on July 10th 2018 at 11 a.m. at The Town Hall. The Town had one bid come in from H&K contractor. Derk Duncan of H&K discussed rates and which roads would be first to be chip-sealed. The Council is applying for a 6th penny tax if adopted by vote, would allow for more roads to be completed, as of now we have enough funds budgeted for the fiscal year to cover 5.7 miles of roadways to be fixed, the worst being of importance first and foremost. The citizens will be notified in advance to which roads will be chip sealed first, maps can be obtained at the Town Hall.

Mayor Update:

Community Hero Award

On June 14, 2018 Greg Greenhoe the Chairman of our Town Natural Resource Board received the Community Hero Award from Wyoming Association of Municipalities for his numerous hours of volunteer work for the Town...did you know he has over 70 volunteers that give numerous hours to the Town? Follow the Star Valley Train Crew Facebook page for all of the updates.

WIP 2019

As you may know, the Town of Star Valley Ranch was approved for its DWSRF Loan amount of \$4,111,120.00 with a 25% Principal Forgiveness in the amount of \$1,027,780.00. The Town also received funding from an MRG grant in the amount of \$1,867,973.00 at the June 21, 2018 SLIB Meeting. The Town's requested MRG funding amounted to \$2,024,880.00 which leaves a deficit of \$156,907.00 to match DWSRF Loan Funds.

The Town will self-fund the remaining \$156,907.00 MRG Grant shortfall. This will then create a funding scenario for the project in which the DWSRF Loan will still account for 67% of the project, the MRG Grant will account for 30.4% of the project and the Town will self-fund the remaining 2.6%.

Candidates Meet and Greet for Friday, August 3rd at 7pm

The water rates are currently set through 2019; however the Council believes this should be reviewed. The Council will provide an educational program prior to the first reading of the Water Rates Ordinance in October 2018.

Firewise pickups began July 25, 2018. Our Publics Work crews are working very hard at getting your slash picked up and hope to be finished by the end of the day on the 27th of July 2018.

The Garden Tour this year was very successful with approximately 100 people who toured our citizens beautiful yards and gardens. Thanks to all who participated and to Carolyn Koch for orchestrating this event.

Upcoming events were discussed.

Councilman Lynch moved to adjourn the meeting. Councilman Abrams seconded the motion. Motion carried unanimously.

Meeting adjourned at 7:42 pm.